

## STEP ONE



- Complete the application form from our international prospectus (see link at the bottom of the page) and email, fax or post it to our school. Please attach your previous school reports and any other relevant qualifications. We would also like a statement from you written in English telling us the reason why you would like to study at our school (about 250 words).
- If you are accepted into Mairehau High School we will send you an Acceptance Letter and an invoice for all fees for the year. Our fees include Tuition, Homestay, Placement and Guardianship (see link below for international fees).
- Fees can be paid to us by telegraphic transfer, bank cheque or direct deposit from your agent if you are using this option.
- Upon payment of the fees we will post you an Offer of Place, a Guarantee of Accommodation (if we are providing the homestay) and a receipt for fees received.
- These documents allow you to apply for a student visa and permit from your nearest NZ Embassy, Consulate or Trade Commission in your country. Alternatively, if you are using an agent, they will do this for you.
- Please email us to let us know when you have paid the fees (see contact details at the bottom of the page).

## STEP TWO



- Download the Tuition Agreement from the link below. You and your parent/s or guardian need to sign this document and email, fax or post it back to us. If you are using an agent to help you apply, they will be able to explain the Tuition Agreement to you.
- We will also need you or your agent to post a copy of your insurance policy before your start date. If you would prefer to, we can arrange insurance for you.

FOR FURTHER INFORMATION OR IF YOU HAVE A QUESTION YOU WOULD LIKE US TO ANSWER  
PLEASE CONTACT THE INTERNATIONAL DEAN DIRECTLY ON THE EMAIL ADDRESS BELOW.  
WE WILL REPLY TO YOU QUICKLY

### CONTACT

Margaret Robertson – International Dean  
Email: [admin@mairehau.school.nz](mailto:admin@mairehau.school.nz)  
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[Link: Application form](#)  
[Link: International Fees](#)  
[Link: Tuition Agreement](#)  
[Link: Guardianship Agreement](#)